

## **List of Awards**

|   |    |
|---|----|
| The Augustus and Charles Award                    | 2  |
| Spirit of the Land Grant Award                    | 3  |
| Excellence in Research Award                      | 5  |
| Kinsman Excellence in Teaching Award              | 7  |
| Excellence in Engagement/Outreach Award           | 10 |
| Excellence in Early Career Research Award         | 13 |
| Graduate Student Research and Creativity Award    | 15 |
| Graduate Student Teaching Award                   | 17 |
| (UCAHNRA) Outstanding Staff Award                 | 19 |
| (UCAHNRA) Excellence in Teaching Award            | 21 |
| (UCAHNRA) Distinguished Alumni Award              | 23 |
| Justice, Equity, Anti-Racism and Inclusion Award  | 25 |
| Cooperative Extension Awards                      | 27 |
| CES grant for Innovative Programming in Extension | 28 |

## **The Augustus and Charles Storrs Award**

Purpose: To recognize leadership, professional contributions, and support for the College of Agriculture, Health and Natural Resources in its service to the state, region and nation.

**Submit:** A letter of nomination not to exceed three pages defining how the individual's contributions address the purpose established for the award. Nominations will be actively considered for a five-year period. Selection shall be made by the Dean in consultation with the CAHNR Excellence Committee and members of the Executive Council, as appropriate.

## CAHNR Spirit of the Land Grant Award

### Description:

- The CAHNR Spirit of the Land Grant Award recognizes faculty that embraces the Land Grant Mission in our college. This award will be given to a CAHNR faculty member who integrates research, teaching, and extension in their program.

### The Land Grant Mission

- The Morrill Act of 1862 was created to establish state institutions to educate people in agriculture and mechanics arts without excluding scientific and classic studies. Since then, Land Grant Universities have received incentives from the federal government to generate and pass along new information in food and agriculture, economic development, among others, as stated in the Hatch Act of 1887 and the Smith-Lever Act 1914, for instance.

The College of Agriculture, Health, and Natural Resources has its roots in serving the public with the most updated scientific information. Additionally, the outreach and research is combined with formal teaching. The spirit of the Land Grant Award aims to honor faculty that reinforces our mission of integrating education, research, and outreach, going above and beyond their formal appointment.

### Eligibility:

- Faculty or Staff in the College of Agriculture, Health and Natural Resources.

### Nomination

- Nominations should be submitted by a CAHNR employee.
- Nominations will not be accepted for groups.
- Nominations packets should follow the guidelines and include all required documents.

### Nomination required documents:

- A nomination cover letter should be no longer than one page.
  - The cover letter should mention, in a non-technical way, why the candidate is suitable for the award based on the award criteria.
- A content section, no more than three pages that should be divided into the following topics:
  - Summary
    - Description of the candidate's career and its highlights on teaching, research, and extension.
  - Evidence of Research Innovation
    - The candidate should demonstrate how the research program is successful by publications, grants, patents, among others.
  - Evidence of Education Success
    - The candidate should show evidence of teaching and learning success in educational activities for

- K12, undergraduate and graduate students, and/or professionals. Surveys, student evaluation of teaching and/or other evidence of teaching success should be used.
- Extension and Outreach
    - A description of the candidate's participation in extension or outreach programs and their impacts should be stated in this section. Focus on the involvement of the candidate should be a priority instead of a detailed program description.
  - Integration and the Land Grant Mission
    - In this section, the candidate should demonstrate how their career aligns with the Land Grant Mission, especially showing the integration of teaching, research, and education.
- Only the first page of the nomination cover letter and the first three pages of the nomination section will be evaluated in case they exceed the maximum length.
  - Up to three letters of support
    - The Excellence Committee recommends that at least one letter of support comes from an external source (i.e., not from UConn).
    - If more than three letters of support are submitted, only the first three will be used, and the subsequent ones will be ignored.
  - Candidate's Curriculum Vitae should contain the following sections:
    - Education
    - Appointments
    - Memberships
    - Service
    - Funded Grants
    - Awards
    - Publications

### **Award Process**

The awardee will be selected by the CAHNR Excellence Committee. Members will evaluate the application package, and no other information should be used in the process. The criteria for the award are the impact of teaching, research, and extension, as well as the integration of the three.

## **CAHNR Excellence in Research Award Nomination instructions and form**

The University of Connecticut College of Agriculture, Health and Natural Resources Excellence in Research Award is designed to recognize UConn CAHNR faculty members and/or staff, demonstrating a superior commitment to an on-going research program.

The nominee must meet the following criteria:

1. Must be a UConn faculty.
2. Must be engaged in and show evidence of an on-going outstanding and creative research program.
3. Each department may nominate multiple candidates for the Excellence in Research Award. Previous awardees may be nominated again after 5 years.

Persons interested in being nominated for this award should make their interest known to faculty who can provide a nomination for the award.

Faculty may not self-nominate.

Faculty should also submit an application letter of not greater than 3 pages describing their appropriateness for the award. This letter should include the following:

1. Overview of the research program over the past ten years.
2. Philosophy and vision regarding research.
3. Application of research philosophy and
4. Research innovations over the past ten years.

Curriculum vitae within a 5-page limit to include at least the following:

- a. The names, level, and date graduated (or anticipated) for all graduate students;
- b. Type and amount of grants or contracts received in the past 10 years (descending order)
- c. Peer reviewed publications in the past 10 years, and
- d. Awards for research papers presented.

The nomination form should be completed by a single nominator. The nomination form, the curriculum vitae, and the 3-page faculty application letter are the only materials that will be reviewed.

Members of the Excellence Committee who nominate a candidate for an award will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony. Award Funds will be deposited into a university account for the awardee(s)' use on/before October 1 of the year of the award.

## Nomination Form for Excellence in Research Award

Please complete the following sections for your nomination.

1. Please describe how the nominee has demonstrated excellence and an emerging impact in developing research collaborations and partnerships. (150 words)
2. Please describe how the nominee has demonstrated excellence in research focusing on priority issues tied to the College Academic Plan or the input of stakeholders. (150 words)
3. Please describe how the nominee has demonstrated innovation in the early development of their research program. (150 words)
4. Please describe how the nominee has demonstrated creativity or innovation pertaining to research methods and questions and lines of inquiry. (150 words)
5. Please describe how the nominee has demonstrated meaningful impact on the state of Connecticut and its communities as well as nationally and internationally. (200 words).
6. Please describe how the nominee is recognized beyond UConn through activities such as national or international research collaborations, speaker invitations (including keynotes), and participation in Federal Review panels or other Research Panels (150 words)
7. Please describe how the nominee has demonstrated going above and beyond the expected duties of their position. (150 words).

## Kinsman CAHNR Excellence in Teaching Award

### Nomination Instructions

The University of Connecticut, College of Agriculture, Health, and Natural Resources, Kinsman CAHNR Excellence in Teaching Award is designed to recognize superior teaching by early-career UConn CAHNR faculty members.

The nominee must be a current UConn faculty who holds a teaching appointment in CAHNR and have fewer than 5 years of teaching experience in a tenure-track, adjunct, in-residence, or instructor position at any tertiary education institution. Years of service in research and/or extension positions that did not include a teaching component do not count toward eligibility. Years of service in a post-doctoral position that included teaching responsibilities, but were not the primary job duty, do not count toward eligibility.

Each department may nominate at most two candidates for the Kinsman CAHNR Excellence in Teaching Award.

Persons interested in being nominated for this award should make their interest known to faculty who can write letters of nomination and support.

In addition to the nomination form, the candidate will need to submit the following:

1. Three letters of support from current or former students that address the nomination questions listed below. Student letters of support must be dated within two academic years of the one for which the nominee is being considered (e.g., letters of support for the 2018-2019 Kinsman CAHNR Excellence in Teaching Award must be dated no later than August 2016).
2. A non-technical statement from the nominee (3 pages maximum) that provides an overview of their teaching program, describes their teaching philosophy, and addresses the selection criteria listed below.
3. A curriculum vitae that includes current appointment at UConn, educational and employment history, and the following information for the preceding five years: courses taught; graduate students supervised (with post-degree placement, if available); peer-reviewed publications; sources and amount of extramural funding; service to the department, college, university, and community; and awards or distinctions earned. Curriculum vitae must be limited to five pages or fewer.
4. Teaching evaluations for all courses taught only in the preceding four semesters. The nominee is encouraged to refer to these evaluations in their application statement to provide additional context. Student comments should not be included.

Members of the Excellence Committee who nominate a candidate for an award will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony.

Award Funds will be deposited into a university account for the awardee(s)' use on/before October 1 of the year of the award.



## **Nomination Form for the Kinsman Award**

Please complete the following sections for your nomination.

1. Please describe the nominee's outstanding contributions to the teaching program offered by the university, college, and department. (150 words)
  
2. What is this person's ability to motivate and stimulate student learning through their teaching and advising activities? (150 words)
  
3. How has this person developed and used new course materials, technological innovations, and pedagogical approaches that measurably improve student learning outcomes? (150 words)
  
4. Please describe the nominee's partnerships with other faculty, staff, and/or professionals that enhance the value of their teaching and/or advising program. (150 words)
  
5. Please list any collaboration with undergraduate and/or graduate students on research projects, including the presentation of results at conferences, publication of peer-reviewed articles, and acquisition of extra-mural funding. (150 words)
  
6. Please describe any successful placement of former students in graduate programs, fellowships, and/or professional positions. (150 words)

## **CAHNR Excellence in Engagement/Outreach Award**

### **Nomination instructions and form**

The University of Connecticut College of Agriculture, Health and Natural Resources requests nominations for the CAHNR Excellence in Engagement Award. This award is designed to recognize a single UConn faculty or staff member demonstrating a superior commitment to an on-going outreach/engagement program. Teams are not eligible.

The nominees must be an UConn faculty or staff and must be engaged in and show evidence of an on-going outstanding and creative outreach/engagement program.

Persons interested in being nominated for this award should make their interest known to faculty or staff who can complete the nomination form.

Each department may nominate multiple candidates for the Excellence in Engagement Award. Previous awardees may be nominated again after 5 years.

In addition to the nomination form, the candidate should also provide the following:

1. A letter of nomination from the Dean or Department Head that addresses the outreach program, the name of the award and how the nominee meets the selection criteria. It is recommended that nomination letters are dated in the academic year for which the nominee is being considered.
2. No more than two (2) additional letters in support from persons with an intimate knowledge of the nominee's outreach/engagement program.
3. A non-technical statement from the candidate (3 pages maximum) including
  - a. Overview of the extension program over the past five years;
  - b. Philosophy and vision regarding engagement;
  - c. Application of engagement philosophy; and
  - d. Program innovations over the past five years;
  - e. A succinct portfolio of extension program materials, impacts, and evaluation documents or preferably a one-page document with brief descriptions and hyperlinks to the supporting exemplars (a link to a program website is not sufficient).
4. The nominee's curriculum vitae within a 5-page limit to include grants, publications, and service to the department, college, university, and beyond over the past 5 years;

and any prior awards for outreach/engagement.

The CAHNR Excellence Committee will review all nominee materials and select an award candidate. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony. Award Funds will be deposited into a university account for the awardee(s)' use on/before October 1 of the year of the award.

## **Nomination Form for Excellence in Engagement/Outreach Award**

Please complete the following sections for your nomination.

1. Please describe the nominee's outstanding contributions in developing extension collaborations and partnerships that lead to measurable outcomes (150 words)
2. What is the nominee's ability to motivate and stimulate participants through outreach or engagement activities? (150 words)
3. Please describe creativity or innovation regarding outreach/engagement methods or techniques for disseminating information (150 words)
4. What meaningful impact on a community, our state, region, or beyond has the nominee accomplished? (150 words)
5. Please describe the nominee going above and beyond the expected duties of the position for outreach/engagement (150 words)

## **CAHNR Excellence in Early Career Research Award Nomination instructions and form**

The University of Connecticut College of Agriculture, Health and Natural Resources Excellence in Early Career Research Award is designed to recognize UConn CAHNR faculty members and/or staff, demonstrating a superior commitment to an emerging research program.

The nominee must meet the following criteria:

4. All current UConn faculty who have fewer than 5 years of experience in a tenure-track, or non-tenure Research position at UConn (or another tertiary education institution) are eligible for the CAHNR Excellence in Early Career Research Award. Years of service in a post-doctoral or non-academic positions do not count toward eligibility.
5. Must be engaged in and show evidence of an emerging outstanding and creative research program.
6. Each department may nominate multiple candidates for the CAHNR Excellence in Early Career Research Award.

Persons interested in being nominated for this award should make their interest known to faculty who can provide a nomination for the award.

Faculty may not self-nominate.

Faculty should also submit an application letter of not greater than 3 pages describing their appropriateness for the award. This letter should include the following:

5. Overview of the research program over their time at UConn.
6. Philosophy and vision regarding research.
7. Application of research philosophy and
8. Research innovations over their time at UConn.

Curriculum vitae within a 5-page limit to include at least the following:

- a. The names, level, and date graduated (or anticipated) for all graduate students;
- b. Type and amount of grants or contracts received at UConn (descending order)
- c. Peer reviewed publications while at UConn, and
- d. Awards for research papers presented.

The nomination form should be completed by a single nominator. The nomination form, the curriculum vitae, and the 3-page faculty application letter are the only materials that will be reviewed.

Members of the Excellence Committee who nominate a candidate for an award will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony. Award Funds will be deposited into a university account for the awardee(s)' use on/before October 1 of the year of the award.

## Nomination Form for Early Career Research Award

Please complete the following sections for your nomination.

1. , Please describe how the nominee has demonstrated excellence and an emerging impact in developing research collaborations and partnerships. (150 words)
2. Please describe how the nominee has demonstrated excellence in research focusing on priority issues tied to the College Academic Plan or the input of stakeholders. (150 words)
3. Please describe how the nominee has demonstrated innovation in the early development of their research program. (150 words)
4. Please describe how the nominee has demonstrated creativity or innovation pertaining to research methods and questions and lines of inquiry. (150 words)
5. Please describe how the nominee has demonstrated meaningful impact on the state of Connecticut and its communities as well as nationally and internationally. (150 words).
6. Please describe how the nominee has demonstrated going above and beyond the expected duties of their position. (150 words).

## **CAHNR Graduate Student Research and Creativity Award**

### **Nomination instructions and form**

The University of Connecticut College of Agriculture, Health and Natural Resources Graduate Student Research and Creativity Award is designed to recognize the superior scholarship of UConn CAHNR graduate students. Candidates will be evaluated on the basis of demonstrated excellence and lasting impact in the following areas. There will be **two awards each year** to the best MS and the best PhD student.

The nominee must meet the following criteria:

1. Must be a current UConn M.S or Ph.D. degree-seeking graduate student in good academic standing at time of nomination.
2. Must show evidence of outstanding scholarly/creative productivity as a graduate student or professional student. A curriculum vitae should be included to demonstrate this evidence.
3. Must show evidence of national visibility in research/creative activity (e.g., publications, presentations, juried exhibits of performance). Visibility could also include evidence of recognition and honors in endeavors related to the research and/or creative activities.
4. Each department may nominate only **ONE** M.S. and only **ONE** Ph.D. candidate for the Graduate Student Research and Creativity Award. Therefore, departments that have multiple nominations must select a single nominee to forward to the CAHNR Excellence Committee.
5. Each year an award will be given to the

Students interested in applying for this award should communicate to faculty who can provide a nomination for the award. Additionally, faculty are asked to identify and encourage students to prepare application materials that will be submitted.

Students may not self-nominate.

Students should also submit an application letter of not greater than 1 page describing their appropriateness for the award.

The nomination should be completed by a single nominator, **which could be either an individual or a group of faculty**. This form, a Curriculum vitae, and the student application letter are the only materials that will be reviewed.

# **Nomination Form for Graduate Student Research and Creativity Award**

Please complete the following sections for the nomination for this award

1. Please describe the nominee's scholarly/creative productivity and note any outstanding contributions to research or creative activity (150 words)
2. What is the future promise of this person? (150 words)
3. Please describe the nominee's originality and critical thinking (150 words)
4. How has this person been making satisfactory progress toward a degree? What kind of growth have they made through their program? (150 words)
5. Please note and describe any mentoring to peers and/or undergraduates (150 words)



## **CAHNR Graduate Student Teaching Award Instructions and nomination form**

The University of Connecticut, College of Agriculture, Health, and Natural Resources, Graduate Student Teaching Assistant Award is designed to recognize the superior teaching ability of UConn CAHNR graduate students.

The nominee must be a current graduate student with assigned teaching responsibilities at time of nomination. They will be evaluated on the basis of demonstrated teaching excellence

Students may not self-nominate.

A department may nominate ONE graduate student for the CAHNR Graduate Teaching Assistant Award.

In addition to the nomination form, the nominee should provide the following:

1. Minimum of two letters of evaluation (three maximum) from faculty, graduate student, colleagues and/or undergraduate students. *At least one letter must be from a former student.*
2. Candidate's resume or curriculum vitae within a 5-page limit.

The CAHNR Excellence Committee will review all nominee materials and select an award candidate. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be recognized at the Spring Honors and Awards Excellence ceremony

## Nomination Form for Graduate Student Teaching Award

Please complete the following sections for your nomination.

1. Please describe the nominee's outstanding classroom performance.(150 words)
2. Please describe the enthusiasm and commitment the nominee brings to the classroom?  
(150 words)
3. Is the nominee making satisfactory progress toward a degree? (150 words)
4. Please describe the nominee's outstanding mentoring to peers and/or undergraduates?  
(150 words)

## **College of Agriculture, Health and Natural Resources and the College Alumni (UCAHNRA) Outstanding Staff Award**

The University Of Connecticut College Of Agriculture, Health and Natural Resources and the College Alumni Board request nominations to recognize exceptional staff.

### Nomination Requirements

1. Staff members with a minimum of three years of service within the College
2. Nominees must provide exceptional support and assistance to faculty, students or other staff in the College
3. Nominees must work well with students, faculty, co-workers, stakeholders and the public
4. Nominees must strive for professional

### improvement Nomination/Application Process

1. Persons interested in being nominated for this award should make their interest known to faculty or staff who can write letters of nomination and support
2. Nomination packets and letters of support must be submitted *in the order listed below* as an electronic form as a single pdf titled CAHNR Staff \_NomineeName
3. Each department may nominate multiple candidates
4. Previous awardees may be nominated again after 5

### years Required Documents for the Nomination packet:

1. A letter of nomination from the Dean or Department Head to include the name of the award and specific examples of how the nominee meets the selection criteria. It is recommended that nomination letters are dated in the academic year for which the nominee is being considered.
2. No more than two (2) additional support letters that address the selection criteria as appropriate (optional).

### Selection Criteria:

CAHNR Excellence Committee members will review the nomination packet. Eligible candidates will be evaluated on the basis of demonstrated excellence and lasting impact in the following areas:

1. Initiative
2. Commitment above and beyond the expected duties of the position
3. Work ethic and dedication to Department and College
4. Demonstrated pursuit of professional development for the continued improvement of skills associated with the position

### Selection and Notification Process

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Award candidate selections will be presented to UCAHNRA Board for approval. Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony. Award Funds for use by the Awardee are disbursed on or before Oct 1 through the Dean's Office.

## **College of Agriculture, Health and Natural Resources and the College Alumni (UCAHNRA) Excellence in Teaching Award**

The University of Connecticut College of Agriculture, Health and Natural Resources and the College Alumni Board request nominations for the UCAHNRA Excellence in Teaching Award. This award is designed to recognize superior teaching by UConn CAHNR faculty members.

### Nomination Requirements

1. Must be a UConn faculty;
2. Must show evidence of outstanding teaching and advising contributions to the university, college, and department.

### Nomination/Application Process

1. Persons interested in being nominated for this award should make their interest known to faculty or staff who can write letters of nomination and support.
2. Application packets must include the following documents in the order listed below and be submitted as an electronic document in a single pdf titled UCAHNRA Teaching\_NomineeName.
3. Each department may nominate multiple candidates for the UCAHNRA Excellence in Teaching Award
4. *Previous awardees* may be nominated again after 5 years

### Please use the following checklist as a Table of Contents in the Nomination Packet

1. A letter of nomination from the Dean or Department Head that addresses the teaching program, the name of the award and how the nominee meets the selection criteria.
2. No more than two (2) additional letters in support from persons with an intimate knowledge of the nominee's teaching program.
3. Three letters of support from current or former students that address the selection criteria.
4. A non-technical statement from the nominee (three pages maximum) that provides an overview of their teaching program, describes their teaching philosophy and vision regarding teaching, program innovations, impact and/or evaluation and addresses the selection criteria.
5. A curriculum vitae of no more than 5 pages.
6. A succinct portfolio of teaching materials that demonstrates innovation and excellence in teaching. Include OIR teaching evaluations for all courses taught in the preceding four semesters. Additional evaluations from prior semesters are optional. The nominee is

encouraged to refer to these evaluations in their application statement to provide additional context. Student comments should not be included.

### Selection Criteria

Eligible candidates for the UCAHNRA Excellence in Teaching Award will be evaluated on the basis of excellence and lasting impact in teaching. Award applications should therefore address the nominee's demonstration of the following:

1. Ability to motivate and stimulate student learning through their teaching and advising activities;
2. Development and use of new course materials, technological innovations, and pedagogical approaches that measurably improve student learning outcomes;
3. Focus on priority issues tied to the University, College or Department strategic initiatives, Academic Plans or the input of stakeholders;
4. Partnerships with other faculty, staff, and/or professionals that enhance the value of their teaching and/or advising program.
5. Demonstrated pursuit of professional development for the continued improvement of teaching and student learning.

### Selection and Notification Process

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Award candidate selections will be presented to UCAHNRA Board for approval.

Awardee(s) will be notified and recognized at the Spring Honors and Awards Excellence ceremony. Award Funds for use by the Awardee are disbursed on or before Oct 1 through the Dean's Office.

## **UConn Agriculture, Health and Natural Resources Alumni (UCAHNRA) Distinguished Alumni Award**

### **UCAHNRA Distinguished Alumni Award:**

#### Nomination Requirements

Nominee must:

1. Be a graduate of the College of Agriculture, Health and Natural Resources or alumni of schools/programs under the current organization of the college. All degrees received under the college are eligible;
2. Demonstrate excellence in the award category;
3. Have made significant contributions to the University of Connecticut and the programs and degrees within the College of Agriculture, Health and Natural Resources. Examples of contributions can include, but not limited to:
  1. Contributions to the educational experience of current UConn students (i.e. clinical instructors, mentors, providing internship opportunities to students, etc.)
  2. Supporting research endeavors for current students and/or faculty
  3. Active participation with program advisory boards or committees within the University
  4. Participation in alumni engagement opportunities such as event host, panelist and/or volunteer
4. Has contributed to his/her professional environment and has been an inspiration to others;
5. Demonstrate dedication to community service efforts.

#### Nomination /Application Process

1. Persons interested in being nominated/nominating a candidate for this award may submit a letter of nomination and letters of support.
2. Self-nominations are accepted.
3. Application packets must include the following documents in the order listed below and be submitted as an electronic document in a single pdf titled UCAHNRADistinguishedAlumni\_NomineeName

Please use the following checklist as a Table of Contents in the Nomination Packet

1. A letter from the individual making the nomination to include name, year of graduation, degree and major, and description of the significant contributions to CAHNR, abilities, characteristics and achievements that make this nominee an outstanding candidate for the award. Self-nominations accepted.
2. A copy of the nominee's curriculum vitae or resume within a 5-page limit.
3. Two additional letters of support will be accepted but are not required.

**Selection Process:**

The UCAHNRA Board will review all nominee materials and select an award candidate based on evaluations of the selection criteria, as outlined above. The UCAHNRA Board will submit selected candidate to the Members of the CAHNR Excellence Committee for final review. If a member of the UCAHNRA Board nominates a candidate for this award or writes a letter of recommendation, they will not be assigned to evaluate this award category during preliminary screening. The nominating member may not participate in discussions during the all-board meeting and will refrain from voting for that award.

Candidates will be evaluated on the basis of demonstrated excellence and significant contributions, as outlined above. Award candidate selections will be presented to UCAHNRA Board for approval.

Awardee will be notified and recognized at the CAHNR Awards and Honors Event in the spring.



## **CAHNR Justice, Equity, Anti-racism and Inclusion Award**

The University Of Connecticut College Of Agriculture, Health and Natural Resources Excellence in **Justice, Equity, Anti-racism and Inclusion** Award is designed to recognize CAHNR staff or faculty who have made substantive contributions to *dismantling structural racism, fostering environments that advance racial equity, inclusion, and belonging and/or advocating for anti-racist policies, practices, and norms within CAHNR.*

### Nomination Requirements:

1. All current UConn staff, faculty or students in CAHNR. **Three awards will be given: student, faculty and staff.**
2. Must be engaged in and show evidence of impactful change in the realms of justice, equity, diversity and inclusion

### Nomination/Application Process:

Persons interested in being nominated for this award should make their interest known to those who can write letters of nomination and support.

Nomination packets and letters of support must be submitted in electronic form using pdf format *in one file*. Required documents are listed below. The pdf file name format is Justice\_NomineeName.

### Please use the following checklist as a Table of Contents for the Nomination Packet

- A letter of nomination dated in the academic year for which the nominee is being considered from a colleague or peer demonstrating how the nominee meets the criteria
- No more than two (2) additional letters in support from persons with an intimate knowledge of ways the meets the award criteria
- A non-technical statement from the candidate (3 pages maximum) including background, philosophy and vision related to antiracism and justice in CAHNR, overview of activities demonstrating a commitment to Justice, Equity, Anti-racism and Inclusion of underserved minorities and minoritized communities within or served by the work and programs of CAHNR.
- Demonstrable impacts or changes made as a result of the candidate activities

**Review process:** CAHNR WGSR will review of nominations make recommendations made to Excellence Committee

Reference Materials (these should be uploaded to a public place as educational resources):

- For reference please view the Office of Diversity and Inclusion Presentation “Move Toward Being an Antiracist and Justice Oriented University”
- View the mission, values, and areas of focus of the Working Group on Structural Racism

### Selection Criteria:

Candidates will be evaluated on the basis of demonstrated impact in one or more of the following areas:

- Evidence of innovation in developing research collaborations and partnerships that promotes JEDI;
- Evidence of excellence in research focusing on priority issues tied to the College Academic Plan or the input of stakeholders;
- Evidence of increasing activity and development of an emerging research program;
- Creativity or innovation pertaining to research methods;
- Evidence of going above and beyond the expected duties of the position.
- Identifying barriers to justice, inclusion and equity in policies of practice
- Creating a welcoming environment within the College
- Furthering efforts to discuss, understand and address elements of structural racism and exclusion from participating in CAHNR teaching, outreach and research
- Promoting justice, equity and inclusion in our Communities
- Advance the mission, values and work of the SGSR

### Selection Process:

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria and recommendations of WGSR. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the CAHNR Honors and Awards ceremony. Award Funds will be deposited into a university account for the awardee(s)' use on/before October 1 of the year of the award.

## Cooperative Extension Awards and Guidelines

### Epsilon Sigma Phi Fund Extension Awards

**Eligibility:** Cooperative Extension staff and faculty who meet the criteria established for the awards.

**Purpose:** To recognize outstanding Cooperative Extension faculty and staff and provide support for programmatic enhancements for the honoree. Honorees shall be selected for the following awards based on the criteria established for each award.

- *The Arland R. Meade Communications Award* will recognize an Extension faculty or staff member who has helped improve communications within or for Cooperative Extension.
- *The Doris Lane Award* shall be an outstanding Cooperative Extension member who has been employed for at least two years.
- *The Alpha Chi Chapter* honoree shall be a Cooperative Extension member who has pursued a program of personal professional improvement.
- *The Mary "Lib" Jacobsen Award* will recognize an individual who has pursued coursework or workshops in Nutrition.

**Submit:** A letter of nomination not to exceed three pages.

### Selection Process:

The CAHNR Excellence Committee will review all nominee materials and select an award candidate based on evaluations of the selection criteria. Members of the Excellence Committee who nominate a candidate for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all-committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the CAHNR Awards and Honors Event in the spring.

## **CES grant for Innovative Programming in Extension**

**Purpose:** provide seed funding to promote and encourage innovative approaches to outreach and engagement related to the Cooperative Extension mission of the College of Agriculture and Natural Resources. Yearly grants of \$5000 are anticipated. This initiative is supported by the Nancy H. and David E. Bull CES Innovative Programming Fund.

The goal of innovation is a positive change to make someone or something better. A distinction is made between invention - an idea made manifest, and innovation - ideas applied successfully.

Innovation in Extension refers to creative new approaches that change how people do things. Innovation often involves taking risks -- the outcomes are unknown and unpredictable. However, our knowledge of how to do successful programming is also increased by failures. Therefore, it is hoped that this fund will provide the financial impetus to enact change.

**Eligibility:** the competition is open to all with a full or partial Extension appointment. Team submissions including non-extension personnel will be considered as long as the team leader holds an Extension appointment.

### **Submissions (not to exceed 3 double-spaced pages) will include the following:**

1. Statement of the project goal. Clearly articulate the problem that is being addressed by the project and delineate the goal of the project.
2. Proposed programming. Describe the programming you will undertake to achieve the project goal.
3. Innovation. Explicitly identify the innovation proposed and the risks involved. Describe how trying this approach will have the potential to influence future program delivery.
4. Timeline. Briefly describe a project timeline. Typical projects should be completed within 24 months.
5. Measurable outcomes. How will you assess and document the anticipated change as a result of your innovation?
6. Budget. Travel to conferences will not be supported by this fund. Expenses should involve creating and implementing the innovation.
7. Extended Application. Assuming the programming effort is successful, to whom and how will you extend the new approach to enhance the program being improved over the long term.

**Evaluation criteria**

The proposal showing the greatest possible potential for positive change related to the Extension mission will be selected for funding.

**Deliverable**

Upon completion of the project, awardees will prepare a report that describes the innovative programming. This will be showcased on the College website and will serve as a way of engaging others in employing the innovative approach.

**Selection Process:**

The CAHNR Excellence Committee will review all nominee materials and select a project based on evaluations of the selection criteria. Members of the Excellence Committee who nominate a project for an award or write a letter of recommendation will not be assigned to evaluate that nomination category during preliminary screening. The nominating member may not participate in discussions during the all- committee meeting and will refrain from voting for that award.

Awardee(s) will be notified and recognized at the CAHNR Awards and Honors Event in the